**Gourds, Goblets & Gourds Festival**

**Vendor Registration**

*13580 Ashland Rd. Ashland VA 23005*

**Oct. 12th (*11am-6pm*) & 13th (*11am-6pm*)**

 This festival is a two-day outdoor event and will be held rain or shine. For more vendor rules, regulations and info visit HanoverVegetableFarm.com

**There is a $75 fee:** This fee covers both days. You must attend both days.

* You must always have someone present at your booth. Break down will not start until 6 pm on the 19th. No vehicles will be allowed into the festival area, for breakdown, until 6 pm on the 19th. **No exceptions**.
* Fees and Contract are due before July 15th, 2019. It is payable by cash or check only. Please fill out registration, sign and mail, with fee. You can also drop off at the office any day from 8am-5 pm. NO REFUNDS 30 days prior to event or because of rain. If weather is severe, the Hanover Vegetable Farm will make the decision to continue the Festival or cancel. If Hanover Vegetable Farm cancels the event, then as a curtesy, some form of refund or credit for a future event will be issued.
* There will a $50 fine for no shows and leaving the festival early that must be paid before entry will be allowed to another HVF event. Based on No show or leaving early HVF will reserve the right to refuse your entry into future events.

**Setup starts at 8:30am the day of the festival:**

* You will be directed to your spot upon arrival by HVF staff.
* You can come and set up the night before between 4-7 pm by appointment only. Contact Megan in the HVF office to schedule.
* We have a small parking lot for vendors that is **first come, first parked**. You will be allowed one vehicle in this lot. Once the lot is full all cars will be directed to general parking. All vehicles must be out of the festival area by 10:30 am. You must be set up and ready for inspection by 10:30 am. We need this time to ensure the safety of our guest.

**Other info to consider:**

* You will get a 10x10 vendor space. Additional 10x10 space can be reserved for each festival. Prices are $50 for additional 10x10 space (we can accommodate small space increases at no charge).
* You will need to provide your own tent, tables, or anything else you may need for your setup.
* **Each Vendor will be given 3 entry passes/wristbands for helpers/employees**. Any additional passes needed can be purchased for $5 (half price of entry ticket).
* There is no electricity at any vendor spots. We do allow quiet generators if it is needed. Hanover Vegetable Farm will inspect the use of generators and reserves the right to deem them to loud for use.
* **Hanover Vegetable Farm is not responsible for any lost, stolen, or damaged items.**

**Mail to:**

Hanover Vegetable Farm

Attention: Megan Jordan

13580 Ashland Rd. Ashland, VA 23005

**Checks are payable to:** Hanover Vegetable Farm

**Email:** Events@hanovervegetablefarm.com **to confirm your vendor spot.**

**Vendor Contract**

Gourds, Goblets and Ghouls Festival

**Vendor Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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**Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Short Description of Products**

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Additional wristbands: \_\_\_\_\_\_\_ @ $5 = \_\_\_\_\_\_\_\_\_\_

**Use of generator**? **Yes** \_\_\_\_  **No** \_\_\_\_\_

**Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*By signing this I acknowledge that I have read and accept all the terms stated above. I confirm that I will be present on the dates stated at the times listed above. I accept full responsibly for myself and any staff/volunteers along with any items. I understand that Hanover Vegetable Farm is not responsible for any lost, stolen, or damaged items.*

**Office use only: Amount paid: \_\_\_\_\_\_\_ Cash\_\_\_\_\_\_\_\_\_ Check # \_\_\_\_\_\_\_\_**